

OBJECTIVE

To enhance an organization's overall performance through effective use of my construction and AutoCAD skills by the creation and modification of plans. To provide award winning, results driven and detailed oriented experience which encompasses office and field leadership as well as estimating.

PROFESSIONAL EXPERIENCE

BRUCE GUNSTRA BUILDERS, Indianapolis, IN

1998 - 2008

Architectural Designer

- Designed and managed over 60 master plans in AutoCAD, both single family and multi-family, keeping current code updates and builder requirements incorporated into the plans.
- Assisted with a sales team of 12 who met with clients, before contracting, customizing plans for their needs.
- Completed production style house plans daily with client selected options; approximately 200 annually.
- Communicated with sales and construction staff to resolve contractual discrepancies.

DAVIS HOMES, Indianapolis, IN

1990 - 1998

Director of Architectural Services

- Reviewed contracted plan changes before construction; approximately 350-450 annually.
- Consulted with sales team of 18 to formulate and institute new base plans.
- Established and managed over 50 base plans in AutoCAD, and conferred with construction regarding updates.
- Supervision of a staff of four draftsmen.

SUNBRITE CUSTOM HOMES, Indianapolis, IN

1984 - 1990

Architectural Designer

- Established the base plans and consulted with clients to personalize plans.
- Analyzed cost control and pricing out of homes as well as negotiating with subcontractors.
- As field superintendent, scheduled and supervised all facets of the construction of homes.
- Maintained and updated 30 basic home plans on AutoCAD.

ACCOMPLISHMENTS

- MAME Awards of Builders Association of Greater Indianapolis – 2007
Best New Home Design – Attached \$90,000 - \$150,000 and Over \$151,000
- Designed Centerpiece Home for “Indianapolis Home Show” – 1995, 1996, 1997

EDUCATION

- ✓ ITT TECHNICAL INSTITUTE - Associates Degree – Architectural Engineering Technology
- ✓ Extensive continuing education in “Productivity Tools for AutoCAD”