

4130 S. Dewdrop Ct.
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Matt Gravert

Objective

Outgoing professional with a vast background in vertical construction and site development, seeking a position with an aggressive company where my knowledge and experience will be a company asset, with further opportunities.

Experience

2007 - Present Brown Family Communities Tempe, AZ

Director of Consumer Relations/Quality Control

- Represent BFC on all ROC/litigation matters.
- Manage a staff of 20 employees on a daily basis.
- Currently responsible for managing 1400 homes under warranty.
- Created new effective QC procedures for all construction staff.

2005 - 2007 Brown Family Communities Tempe, AZ

Regional Construction Manager

- Oversaw all construction field operations and personnel.
- Inspected all houses under construction at all phases of construction; to ensure the house is in compliance with the plans, specs, schedules and building codes.
- Successfully managed and closed 1000 homes.
- Coordinate and managed site development from grade, building design to final walk of project.

2002 - 2005 Brown Family Communities Tempe, AZ

Lead Superintendent

- Scheduled and monitored all subcontractors and personnel from start to buyer sign off.
- Responsible for managing and building all model homes.
- Responsible for SWPPP and OSHA regulations on a daily basis.

1998 - 2002 Standard Pacific Homes Scottsdale, AZ

Purchasing Agent

- Maintained accuracy of all bids, plans, redline price changes and contract files.
- Assisted Vice President of purchasing in all purchasing reports and information flow.
- Assisted all contractors in all bid related questions and concerns.

Education

Attended Iowa Central College
30 hour OSHA Training Course
OSHA Construction Outreach Trainer
Attended HBACA Land Development and Superintendent School